



**Guidelines For Enlistment of  
Suppliers / Manufacturers**

**2012**

**UTTAR PRADESH JAL NIGAM**

6, Rana Pratap Marg, Lucknow-226 001

# CHAPTER-1

## THE SCHEME

### **Objectives**

- 1.1.1 The objective of this scheme is to maintain a panel of approved Suppliers/Manufacturers who could be expected to execute supplies of materials/equipments of different kinds and magnitude with reasonable despatch & resourcefulness of and required quality & standard. Enlistment under this scheme therefore carries recognition of the party in these areas.

### **Advantages to Enlisted Supplier/Manufacturers**

- 1.2 (i) Tender notices will be published in Newspapers & tender notices will also be uploaded on departmental website **www.upjn.org**
- (ii) In case of manual tender a set of tender documents shall be supplied to enlisted Suppliers/Manufacturers on application and on payment of prescribed cost without any further security. Un enlisted Supplier/Manufacturers may not claim this facility as a matter of right. In their case authority to issue tender form or to refuse such request shall be reserved by the Nigam and no explanation may be demanded for their refusal by an un-enlisted Supplier/Manufacturer. In case of e-tender terms stated in the relevant tender notice shall apply.

### **Procedure**

- 1.3 (i) Suppliers/Manufacturers (**MANUFACTURERS ONLY FOR GROUP 1 TO 20 AND SUPPLIERS/ MANUFACTURERS FOR GROUP 21**) desirous of enlistment in various classes for Groups 1 to 21 may apply on prescribed form available from the office of officers detailed in Appendix-A. Complete application forms together with requisite fee, may be deposited with the aforesaid officer of the Nigam. Supplier/Manufacturers enlisted in Group 21 only shall be eligible to undertake supplies to the Nigam within the jurisdiction of the authority ordering enlistment.
- (ii) Decision on the application shall be conveyed to the Supplier/Manufacturer directly by the competent authority and should the application be accepted his name shall be put on the mailing list on payment of prescribed fee.

